



Al Rashid Child Care Society

12654 151 Ave – T5X 0A1

Tel 780-244 0452

JOB DESCRIPTION

POSITION: Early Childhood Educator lev. II
RESPONSIBLE TO: Program Director , Program Supervisor
QUALIFICATIONS: **LEV II**
LOCATION: Edmonton Islamic Daycare, 12654-151 Ave, Edmonton AB T5A4X

EDUCATION: Certificate in Early Childhood Education, Lev II through equivalent education title, Education related to ECE from a recognized College or University with an emphasis on child development.

Experience in working with children of all ages from birth to 12 years old and planning activities.

DUTIES:

- Experience working with children from birth to 12 years with practical experience in planning activities indoor and outdoor.
- Sound leadership qualities and good verbal communication skills
- Committed to an enriched child care program.
- Able to provide effective supervision indoor and outdoor.
- Knowledgeable of child development.
- Able to take initiative and work independently to achieve results.
- Knowledge of child care licensing requirements, health, fire safety.
- Assist the room lead in the implementation of the programmed activities.
- Maintain confidentiality and is able to tactfully interact with parents.
- Able to fill out incident reports
- Deliver First aid with AED
- Calm and collected during emergency situations.
- Able to create a caring and warm environment, with children, parents and staff.
- Able to write reports .
- Able to share ideas, projects.
- Communicate with staff about daily needs for children, staff and parents.
- Communicate with parents in a tactful and professional manner.
- Support lev III/room lead in any delegated tasks .
- Knowledge of FLIGHT and how to apply it to the curriculum.

Please send your resume and cover letter to HR@alrashidmosque.ca